

## 2022 Prenatal-to-3 State Policy Roadmap

### Methods and Sources

#### Effective Policies

### REDUCED ADMINISTRATIVE BURDEN FOR SNAP

#### What is administrative burden and why is it important?

All references for this section are provided in the Notes and Sources section at the bottom of each webpage. Additionally, search the [Prenatal-to-3 Policy Clearinghouse](#) for an ongoing inventory of rigorous evidence reviews, including more information on reduced administrative burden for SNAP (the Supplemental Nutrition Assistance Program).

#### What impact does reducing administrative burden for SNAP have?

The following studies meet standards of strong causal evidence to demonstrate the impacts reduced administrative burden for SNAP for the health and wellbeing of young children and their families:

- A. Dickert-Conlin, S., Fitzpatrick, K., Stacy, B., & Tiehen, L. (2020). The downs and ups of the SNAP caseload: What matters? *Applied Economic Perspectives and Policy*. Updated manuscript provided to the Prenatal-to-3 Policy Impact Center via email on February 12, 2021.
- B. Ganong, P., & Liebman, J. B. (2018). The decline, rebound, and further rise in SNAP enrollment: Disentangling business cycle fluctuations and policy changes. *American Economic Journal: Economic Policy*, 10(4), 153–176. <https://doi.org/10.1257/pol.20140016>
- C. Gray, C. (2019). Leaving benefits on the table: Evidence from SNAP. *Journal of Public Economics*, 179, 1–15. <https://doi.org/10.1016/j.jpubeco.2019.104054>
- D. Hardy, B., Smeeding, T., & Ziliak, J. P. (2018). The Changing Safety Net for Low-Income Parents and Their Children: Structural or Cyclical Changes in Income Support Policy? *Demography*, 55(1), 189–221. <https://doi.org/10.1007/s13524-017-0642-7>
- E. Ratcliffe, C., McKernan, S., & Finegold, K. (2008). Effects of food stamp and TANF policies on food stamp receipt. *Social Service Review*, 82(2), 291–334. <https://doi.org/10.1086/589707>
- F. Ribar, D. C., Edelhoch, M., & Liu, Q. (2008). Watching the clocks: The role of food stamp recertification and TANF time limits in caseload dynamics. *The Journal of Human Resources*, 43(1), 208–239. <https://doi.org/10.1353/jhr.2008.0018>
- G. Mabli, J., & Ferreros, C. (2010). *Supplemental Nutrition Assistance Program caseload trends and changes in measures of unemployment, labor underutilization, and program policy from 2000 to 2008*. Mathematica Policy Research, Inc. <https://www.mathematica.org/our-publications-and-findings/publications/supplemental-nutrition-assistance-program-caseload-trends-and-changes-in-measures-of-unemployment-labor-underutilization-and-program-policy-from-2000-to-2008>

H. Ziliak, J. P. (2016). Why are so many Americans on food stamps? The role of the economy, policy, and demographics. In Ziliak, J. P., Bartfeld, J., Gundersen, C., Smeeding, T. (Eds.), *SNAP matters: How food stamps affect health and well-being* (pp. 18–48). Stanford University Press.

I. Hanratty, M. J. (2006). Has the food stamp program become more accessible? Impacts of recent changes in reporting requirements and asset eligibility limits. *Journal of Policy Analysis and Management*, 25(3), 603–621. <https://doi.org/10.1002/pam.20193>

J. Kabbani, N. S., & Wilde, P. E. (2003). Short recertification periods in the US food stamp program. *The Journal of Human Resources*, 38, 1112–1138. <https://doi.org/10.2307/3558983>

K. Klerman, J. A., & Danielson, C. (2011). The transformation of the Supplemental Nutrition Assistance Program. *Journal of Policy Analysis and Management*, 30(4), 863–888. <https://doi.org/10.1002/pam.20601>

L. Homonoff, T., & Somerville, J. (2019). *Program recertification costs: Evidence from SNAP*. New York University Wagner School of Public Service. [https://wagner.nyu.edu/files/faculty/publications/Homonoff%20%26%20Somerville%20-%20April%202019\\_0\\_0.pdf](https://wagner.nyu.edu/files/faculty/publications/Homonoff%20%26%20Somerville%20-%20April%202019_0_0.pdf)

M. Murphy, J. (2020). SNAP Take-Up and Transaction Costs: An Analysis Using the Food Security Survey (SSRN Scholarly Paper ID 3305961). Social Science Research Network. <https://doi.org/10.2139/ssrn.3305961>

**What progress have states made in the last year to reduce administrative burden for SNAP?**

SNAP administrative manuals, SNAP websites, and personal communication with SNAP administrators were used as the source for our understanding of the current status of states progress towards reducing administrative burden. The sources for each individual state and the detailed methodology can be found below. Because of how this policy is defined, many states make progress year to year through administrative changes.

We also performed an electronic search using Quorum State between August 15, 2021 and October 1, 2022 to assess legislative progress pertaining to SNAP recertification intervals and income reporting requirements. The main search strategy used combinations of keywords for proposals to change or legislate SNAP recertification intervals (SNAP AND recertification, recertification WITHIN 10 OF SNAP, redetermination of eligibility WITHIN 10 OF SNAP, and recertification WITHIN 10 OF nutrition) and combinations of keywords for proposals to change or legislate income reporting requirements for SNAP (SNAP WITHIN 10 OF simplified reporting, simplified reporting, semi-annual reporting, six-month reporting, and change reporting). Policy research staff conducted searches, analyzed results for relevant state legislation, and summarized the progress states made towards adopting and fully implementing recertification intervals of at least 12 months and adopting and fully implementing simplified reporting for families receiving SNAP. We reviewed legislation from all 51 states. The table below lists the states with relevant legislation from the 2022 legislative session. This component of legislative progress did not impact a state's rating this year, but is presented in the individual state Roadmaps.

**Sources:**

State	Sources
Minnesota	1. S.F. 4330, 92nd Leg., Reg. Sess., (Minn. 2022). 2. H.F. 4124, 92nd Leg., Reg. Sess., (Minn. 2022).
New Jersey	1. A. 2359, 220th Leg., Reg. Sess., (N.J. 2022).

State	Sources
	<ol style="list-style-type: none"> <li>2. S. 1713, 220th Leg., Reg. Sess., (N.J. 2022).</li> <li>3. A. 1715, 220th Leg., Reg. Sess., (N.J. 2022).</li> </ol>
Rhode Island	<ol style="list-style-type: none"> <li>1. H.B. 7068, 2022 Leg., Reg. Sess., (R.I. 2022).</li> </ol>

### How do states compare to one another in making progress toward reducing administrative burden for SNAP?

To assess progress in reducing administrative burden for SNAP, we developed a ranking methodology that gives states credit for implementing multiple evidence-based policies to reduce administrative burden for SNAP for families with children:

1. A minimum of a 12-month recertification interval;
2. Simplified income reporting; and
3. The availability of online services, including the initial application, change reporting, and renewal.

In our ranking methodology, the recertification interval took the highest priority, as it allows eligible families with children an uninterrupted period of benefits. Next in priority was the determination of simplified income reporting, as it reduces the burden for recipient families to provide information in between recertification intervals. Finally, we examined whether states had any of three benefits services available online. Whether a state allowed all or most families to benefit from policies that reduce administrative burden also affected a states placement on the ranking. Additional details on each component can be found in the next section. The number and combination of these policies implemented by a state was assigned a ranking on a scale of 1 to 6, according to the following schema (shown on the next page):

**Progress assessment methodology: Has a state assigned 12-month recertification and simplified reporting to most eligible families with children, and offered online services, including at minimum, an online application?**

Progress		Detail
Yes	6	Yes, the state offers all <u>three</u> policies to reduce administrative burden (12-month recertification intervals, simplified reporting, and all online services—initial application, change reporting, and renewal) to <u>all</u> families.
	5	Yes, the state offers all <u>three</u> policies to reduce administrative burden (12-month recertification intervals, simplified reporting, and at least an online application) to <u>most</u> families.
	4	No, the state only offers <u>two</u> of the three policies to reduce administrative burden to <u>most</u> families. The state offers simplified reporting and an online application, but does not offer 12-month recertification intervals to most families.
No	3	(Intentionally blank)
	2	No, the state only offers <u>one</u> of the three policies to reduce administrative burden to <u>most</u> families. The state offers either simplified reporting or an online application, but does not offer 12-month recertification intervals to most families.
	1	No, the state offers <u>none</u> of the three policies to reduce administrative burden for SNAP.

The sources for each individual state and the detailed methodology can be found below.

### How do states vary in administrative burden for SNAP?

Data were collected for five different measures to assess how states vary in their policies to reduce administrative burden for SNAP. The datasets, calculations, and sources referenced for each state are listed below. This section also contains the sources for the information presented in the individual state Roadmaps.

**Measures 1-3: Length of recertification interval (measure 1), 12-month recertification interval is assigned to families with children (measure 2), and reporting schedule assigned to SNAP-eligible families with children (measure 3)**

#### Measure 1 Definition:

The default recertification interval (in months) that the state SNAP manual outlines for most eligible families with children.

#### Measure 2 Definition:

The state offers at least a 12-month recertification interval to all or most eligible families with children.

**Measure 3 Definition:**

The state typically assigns simplified income reporting to all or most eligible families with children.

**Notes for Measures 1, 2 and 3:**

1. Measures 1, 2 and 3 were determined using a metric of “All”, “Most”, and “No.”
  - a. “All” meant the state assigned every SNAP household a recertification length of 12 or more months.
  - b. “Most” meant the state assigned the majority of SNAP households a 12-month recertification length, except specific groups: households who are self-employed, seasonal or migrant farm workers, households experiencing homelessness, or households considered to have “unstable circumstances.”
  - c. “No” meant the state’s default recertification length for families enrolled in SNAP was either less than 12 months or the recertification intervals were more variable, depending on the stability of the household.
2. Measure 1 was reported as “variable” when there was not a clear standard recertification interval for most families or when the SNAP administrator had significant discretion in determining recertification intervals based on the household’s circumstances. The states with variable intervals in 2022 were Hawaii, Mississippi, New Hampshire, New York, and Wyoming.
3. While generally, SNAP recipients are identified by “households”, we use the term “family” interchangeably with “household”.
4. Minnesota only offers simplified reporting to some eligible families with children. Families participating in the Minnesota Family Investment Program are excluded from simplified reporting for SNAP.
5. Five states (Illinois, Michigan, Minnesota, Pennsylvania, and Tennessee) were reported as meeting our threshold this year that were not reported as meeting the threshold in the 2021 Roadmap due to the adjustment of our evaluation metrics this year. For this reason, these states are not considered newly implementing this Roadmap policy.

**Sources for Measures 1, 2 and 3:**

State	Sources
Alabama	1. Alabama Department of Human Resources. (n.d.). POE online manual. Retrieved on July 26, 2022, from <a href="https://apps.dhr.alabama.gov/POE/POEhome">https://apps.dhr.alabama.gov/POE/POEhome</a>
Alaska	1. Alaska Department of Health and Social Services, Division of Public Assistance. (2007). Alaska Supplemental Nutrition Assistance Program (SNAP) manual. Retrieved on July 26, 2022, from <a href="http://dpaweb.hss.state.ak.us/manuals/fs/fsp.htm">http://dpaweb.hss.state.ak.us/manuals/fs/fsp.htm</a>
Arizona	1. Arizona Department of Economic Security. (n.d.). CNAP manual. Retrieved on July 26, 2022, from <a href="https://dbmefaapolicy.azdes.gov/#page/FAA5%2F5.E_FSAD.5.26.html%23wwpID0E06G0HA">https://dbmefaapolicy.azdes.gov/#page/FAA5%2F5.E_FSAD.5.26.html%23wwpID0E06G0HA</a>
Arkansas	1. Arkansas Department of Human Services, Division of County Operations. (2021, January 15). SNAP policy manual. Retrieved on July 26, 2022, from <a href="https://humanservices.arkansas.gov/divisions-shared-services/county-operations/division-policies/">https://humanservices.arkansas.gov/divisions-shared-services/county-operations/division-policies/</a>
California	1. California Department of Social Services. (2022). Food Stamp manual. Retrieved on July 26, 2022, <a href="https://www.cdss.ca.gov/inforesources/letters-regulations/legislation-and-regulations/calworks-calfresh-regulations/calfresh-regulations">https://www.cdss.ca.gov/inforesources/letters-regulations/legislation-and-regulations/calworks-calfresh-regulations/calfresh-regulations</a>

State	Sources
	<ol style="list-style-type: none"> <li>Legal Services of Northern California (n.d.). How to keep getting CalFresh benefits (certification periods). Retrieved on June 30, 2021, from <a href="http://calfresh.guide/how-to-keep-getting-cal-fresh-benefits-certification-periods/">http://calfresh.guide/how-to-keep-getting-cal-fresh-benefits-certification-periods/</a></li> <li>C. Danielson, Public Policy Institute of California, personal communication, June 25, 2021.</li> <li>C. Lao, CalFresh Policy and Employment Bureau, personal communication, June 29, 2021.</li> </ol>
Colorado	<ol style="list-style-type: none"> <li>Colo. Code Regs. 10 CCR § 2506-1. (2022).</li> </ol>
Connecticut	<ol style="list-style-type: none"> <li>Connecticut Department of Social Services. (2022). SNAP policy manual. Retrieved on July 26, 2022, from <a href="https://portal.ct.gov/DSS/SNAP/SNAP-Policy-Manual">https://portal.ct.gov/DSS/SNAP/SNAP-Policy-Manual</a></li> </ol>
Delaware	<ol style="list-style-type: none"> <li>Del. Code tit. 16, § 9000. (2010).</li> </ol>
District of Columbia	<ol style="list-style-type: none"> <li>District of Columbia, Department of Human Services. (2019, January 9). Economic Security Administration policy manual. Retrieved on July 26, 2022, from <a href="https://dhs.dc.gov/sites/default/files/dc/sites/dhs/publication/attachments/ESA-Policy-Manual-Combined-Revised-2.pdf">https://dhs.dc.gov/sites/default/files/dc/sites/dhs/publication/attachments/ESA-Policy-Manual-Combined-Revised-2.pdf</a></li> </ol>
Florida	<ol style="list-style-type: none"> <li>Florida Department of Children and Families. (2019). Program policy manual. Retrieved on July 26, 2022, from <a href="https://www.myflfamilies.com/service-programs/access/program-policy-manual.shtml">https://www.myflfamilies.com/service-programs/access/program-policy-manual.shtml</a></li> </ol>
Georgia	<ol style="list-style-type: none"> <li>Georgia Department of Human Services. (2021, July 1). MAN3420 – Food Stamps. Retrieved on July 26, 2022, from <a href="https://odis.dhs.ga.gov/General">https://odis.dhs.ga.gov/General</a></li> </ol>
Hawaii	<ol style="list-style-type: none"> <li>Hawaii Administrative Rules Chapter 91 § 17-647. (n.d.). Retrieved on July 26, 2022, from <a href="https://humanservices.hawaii.gov/wp-content/uploads/2018/09/647.pdf">https://humanservices.hawaii.gov/wp-content/uploads/2018/09/647.pdf</a></li> <li>Hawaii Administrative Rules Chapter 91 § 17-650. (n.d.). Retrieved on July 26, 2022, from <a href="https://humanservices.hawaii.gov/wp-content/uploads/2018/09/650.pdf">https://humanservices.hawaii.gov/wp-content/uploads/2018/09/650.pdf</a></li> </ol>
Idaho	<ol style="list-style-type: none"> <li>Idaho Admin. Code r. 16.03.04. (2020).</li> </ol>
Illinois	<ol style="list-style-type: none"> <li>Illinois Department of Human Services. (2020). Cash, SNAP, and medical manual. Retrieved on July 26, 2022, from <a href="https://www.dhs.state.il.us/page.aspx?item=13473">https://www.dhs.state.il.us/page.aspx?item=13473</a></li> </ol>
Indiana	<ol style="list-style-type: none"> <li>Indiana Family and Social Services Administration. (2022). Program policy manual for TANF (cash assistance) and SNAP (food assistance). Retrieved on July 26, 2022, from <a href="https://www.in.gov/fssa/dfr/forms-documents-and-tools/policy-manual/">https://www.in.gov/fssa/dfr/forms-documents-and-tools/policy-manual/</a></li> </ol>
Iowa	<ol style="list-style-type: none"> <li>Iowa Department of Human Services. (2022). Income maintenance. Retrieved on July 26, 2022, from <a href="https://dhs.iowa.gov/policy-manuals/income-maintenance">https://dhs.iowa.gov/policy-manuals/income-maintenance</a></li> </ol>
Kansas	<ol style="list-style-type: none"> <li>Kansas Department for Children and Families. (2022, April). The Kansas Economic and Employment Services Manual (KEESM). Retrieved on July 26, 2022, from <a href="http://content.dcf.ks.gov/ees/KEESM/Current/Home.htm">http://content.dcf.ks.gov/ees/KEESM/Current/Home.htm</a></li> </ol>
Kentucky	<ol style="list-style-type: none"> <li>Kentucky Division of Family Support. (2019, April 1). Supplemental Nutrition Assistance Program. Retrieved on July 26, 2022, from <a href="https://chfs.ky.gov/agencies/dCBS/dfs/Documents/OMVOLII.pdf">https://chfs.ky.gov/agencies/dCBS/dfs/Documents/OMVOLII.pdf</a></li> </ol>
Louisiana	<ol style="list-style-type: none"> <li>Louisiana Department of Children &amp; Family Services. (2013). Family Supports Chapter 4 - Economic Stability (ES). Retrieved on July 26, 2022, from <a href="https://public.powerdms.com/LADCFS/tree">https://public.powerdms.com/LADCFS/tree</a></li> </ol>
Maine	<ol style="list-style-type: none"> <li>Maine. Department of Health and Human Services. (2021, December). Supplemental Nutrition Assistance Program (SNAP) rules. Retrieved on July 26, 2022, <a href="https://www.maine.gov/sos/cec/rules/10/144/144c301.docx">https://www.maine.gov/sos/cec/rules/10/144/144c301.docx</a></li> </ol>
Maryland	<ol style="list-style-type: none"> <li>Maryland Department of Human Resources. (2022). Supplemental Nutrition Assistance Program (SNAP) manual. Retrieved on July 26, 2022, from <a href="https://dhs.maryland.gov/food-supplement-program/food-supplement-program-manual/">https://dhs.maryland.gov/food-supplement-program/food-supplement-program-manual/</a></li> </ol>

State	Sources
	2. M. Williams, Maryland Department of Human Services Office of Nutrition Assistance Programs, personal communication, September 7, 2022.
Massachusetts	1. Department of Transitional Assistance. (2017, January). Supplemental Nutrition Assistance Program (SNAP). Retrieved on July 26, 2022, from <a href="https://www.mass.gov/lists/department-of-transitional-assistance-regulations#supplemental-nutrition-assistance-program-(snap)-">https://www.mass.gov/lists/department-of-transitional-assistance-regulations#supplemental-nutrition-assistance-program-(snap)-</a>
Michigan	1. Michigan Department of Health and Human Services. (2022, July 1). Bridges administrative manual. Retrieved on July 26, 2022, from <a href="https://dhhs.michigan.gov/OLMWeb/ex/BP/Public/BAM/000.pdf#pagemode=bookmarks">https://dhhs.michigan.gov/OLMWeb/ex/BP/Public/BAM/000.pdf#pagemode=bookmarks</a>
Minnesota	1. Minnesota Department of Human Services. (2022, February 7). Combined manual. Retrieved on July 26, 2022, from <a href="https://www.dhs.state.mn.us/main/idcplg?IdcService=GET_DYNAMIC_CONVERSION&amp;RevisionSelectionMethod=LatestReleased&amp;dDocName=CombinedManual">https://www.dhs.state.mn.us/main/idcplg?IdcService=GET_DYNAMIC_CONVERSION&amp;RevisionSelectionMethod=LatestReleased&amp;dDocName=CombinedManual</a>
Mississippi	1. Mississippi Department of Human Services. (2022, March 15). Part 14: Supplemental Nutrition Assistance Program (SNAP) policy manual. Retrieved on July 26, 2022, from <a href="https://www.sos.ms.gov/adminsearch/ACCode/00000331c.pdf">https://www.sos.ms.gov/adminsearch/ACCode/00000331c.pdf</a>
Missouri	1. Missouri Department of Social Services. (n.d.). Supplemental Nutrition Assistance Program (SNAP) manual. Retrieved on July 26, 2022, from <a href="https://dssmanuals.mo.gov/food-stamps/">https://dssmanuals.mo.gov/food-stamps/</a>
Montana	1. Montana Human & Community Services Division. (2022, July 14). Supplemental Nutrition Assistance Program (SNAP) policy manual. Retrieved July 25, 2022, from <a href="https://dphhs.mt.gov/hcsd/snapmanual">https://dphhs.mt.gov/hcsd/snapmanual</a>
Nebraska	1. Nebraska Department of Health and Human Services. (2020, July 4). Title 475 Supplemental Nutrition Assistance Program (SNAP). Retrieved on July 25, 2022, from <a href="http://dhhs.ne.gov/Pages/Title-475.aspx">http://dhhs.ne.gov/Pages/Title-475.aspx</a>
Nevada	1. Nevada Department of Health and Human Services Division of Welfare and Supportive Services. (2022). Eligibility and payments information manual. Retrieved on July 22, 2022, from <a href="https://dwss.nv.gov/Home/Features/eligibility/Eligibility-N-Payment-Info-Manual/">https://dwss.nv.gov/Home/Features/eligibility/Eligibility-N-Payment-Info-Manual/</a>
New Hampshire	1. New Hampshire Department of Health and Human Services. (n.d.). Food Stamp manual. Retrieved on July 22, 2022, from <a href="https://www.dhhs.nh.gov/fsm_hfm/newfsm.htm">https://www.dhhs.nh.gov/fsm_hfm/newfsm.htm</a> 2. M. Burke, New Hampshire Department of Health and Human Services, personal communication, February 11, 2021.
New Jersey	1. N.J. Admin. Code § 10:87. (2019).
New Mexico	1. N.M. Admin. Code, tit. 8 § 139. (2017).
New York	1. New York State Office of Temporary and Disability Assistance. (n.d.) Supplemental Nutrition Assistance Program (SNAP) source book. Retrieved on July 22, 2022, from <a href="http://otda.ny.gov/programs/snap/SNAPSB.pdf">http://otda.ny.gov/programs/snap/SNAPSB.pdf</a>
North Carolina	1. North Carolina Department of Health and Human Services (n.d.). Food and nutrition services manual. Retrieved on July 22, 2022, from <a href="https://policies.ncdhhs.gov/divisional/social-services/food-and-nutrition-services/policy-manuals">https://policies.ncdhhs.gov/divisional/social-services/food-and-nutrition-services/policy-manuals</a>
North Dakota	1. North Dakota Department of Human Services. (2022, June 20). Supplemental Nutrition Assistance Program (SNAP) 430-05. Retrieved on July 22, 2022, from <a href="https://www.nd.gov/dhs/policymanuals/43005/43005.htm">https://www.nd.gov/dhs/policymanuals/43005/43005.htm</a>
Ohio	1. Ohio Department of Job and Family Services. (2022). Family assistance –cash/food assistance. Retrieved on July 22, 2022, from <a href="http://emanuals.jfs.ohio.gov/CashFoodAssist/">http://emanuals.jfs.ohio.gov/CashFoodAssist/</a>

State	Sources
Oklahoma	1. Oklahoma Human Services. (2022). Supplemental Nutrition Assistance Program OAC340-050. Retrieved on July 22, 2022, from <a href="https://oklahoma.gov/okdhs/library/policy/current/oac-340.html">https://oklahoma.gov/okdhs/library/policy/current/oac-340.html</a>
Oregon	1. Oregon Department of Human Services. (2022). Oregon Programs Eligibility Notebook (OPEN). Retrieved on July 22, 2022, from <a href="https://sharedsystems.dhsoha.state.or.us/DHSForms/Served/de2818.pdf">https://sharedsystems.dhsoha.state.or.us/DHSForms/Served/de2818.pdf</a>
Pennsylvania	1. Pennsylvania Department of Human Services. (2022). Supplemental Nutrition Assistance Program (SNAP) handbook. Retrieved on July 22, 2022, from <a href="http://services.dpw.state.pa.us/oimpolicymanuals/snap/index.htm#t=535_Employment_and_Training_Requirements%2FTitle_Page.htm">http://services.dpw.state.pa.us/oimpolicymanuals/snap/index.htm#t=535_Employment_and_Training_Requirements%2FTitle_Page.htm</a>
Rhode Island	1. R.I Gen. Laws § 218-RICR-20-00-1. (2020).
South Carolina	1. South Carolina Department of Social Services. (2022). Supplemental Nutrition Assistance Program (SNAP) policy manual. Retrieved on July 22, 2022, from <a href="https://dss.sc.gov/media/3498/snap_manual_v53_revised.pdf">https://dss.sc.gov/media/3498/snap_manual_v53_revised.pdf</a>
South Dakota	1. South Dakota Department of Social Services. (n.d.). Supplemental Nutrition Assistance Program (SNAP) policy and procedure manual. Retrieved on July 22, 2022, from <a href="https://dss.sd.gov/docs/economicassistance/snap/snapmanual.pdf">https://dss.sd.gov/docs/economicassistance/snap/snapmanual.pdf</a>
Tennessee	1. Tennessee Department of Human Services. (2017, July 13). Supplemental Nutrition Assistance Program (SNAP) policy manual. Retrieved on July 20, 2022, from <a href="https://www.tn.gov/content/dam/tn/human-services/documents/SNAP%20Manual.pdf">https://www.tn.gov/content/dam/tn/human-services/documents/SNAP%20Manual.pdf</a>
Texas	1. Texas Health and Human Services. (2022). Texas Works Handbook. Retrieved on July 20, 2022, from <a href="https://www.hhs.texas.gov/handbooks/texas-works-handbook">https://www.hhs.texas.gov/handbooks/texas-works-handbook</a>
Utah	1. Utah Department of Workforce Services. (2022, July). DWS financial/SNAP/child care eligibility manual. Retrieved on July 20, 2022, from <a href="https://jobs.utah.gov/Infosource/eligibilitymanual/Eligibility_Manual.htm">https://jobs.utah.gov/Infosource/eligibilitymanual/Eligibility_Manual.htm</a>
Vermont	1. Vermont Agency of Human Services. (2022, April 20). 3SquaresVT program manual. Retrieved on July 20, 2022, from <a href="https://www.ahsnet.ahs.state.vt.us/Public/3sVT/index.htm#t=Application.htm%23Certification_Periods">https://www.ahsnet.ahs.state.vt.us/Public/3sVT/index.htm#t=Application.htm%23Certification_Periods</a>
Virginia	1. Virginia Department of Social Services. (2022). SNAP manual. Retrieved on July 20, 2022, from <a href="https://www.dss.virginia.gov/benefit/snap/manual.cgi">https://www.dss.virginia.gov/benefit/snap/manual.cgi</a>
Washington	1. Washington State Department of Social and Health Services. (n.d.). Eligibility A-Z manual. Retrieved on July 20, 2022, from <a href="https://www.dshs.wa.gov/esa/manuals/eaz">https://www.dshs.wa.gov/esa/manuals/eaz</a>
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**Measure 4: Online availability of SNAP-specific application services****Definition:**

The online availability of three of the more frequently used application/reporting services: the initial SNAP application, the process for reporting income/eligibility changes, and the renewal of SNAP benefits.

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Vermont	<ol style="list-style-type: none"> <li>1. Vermont Department for Children and Families. (2022). <i>Mybenefits portal</i>. Retrieved on August 1, 2022, from <a href="https://dcf.vermont.gov/esd/applicants/mybenefits">https://dcf.vermont.gov/esd/applicants/mybenefits</a></li> <li>2. Vermont Department for Children and Families, Economic Services Division (2021, January). <i>Change report form</i>. Retrieved on September 7, 2022, from <a href="https://outside.vermont.gov/dept/DCF/Shared%20Documents/ESD/Forms/200.pdf">https://outside.vermont.gov/dept/DCF/Shared%20Documents/ESD/Forms/200.pdf</a></li> </ol>
Virginia	<ol style="list-style-type: none"> <li>1. CommonHelp. (2020). <i>Welcome to Commonhelp</i>. Retrieved on August 1, 2022, from <a href="https://commonhelp.virginia.gov/access/">https://commonhelp.virginia.gov/access/</a></li> </ol>
Washington	<ol style="list-style-type: none"> <li>1. Washington Connection. (n.d.). <i>Washington connection welcome</i>. Retrieved on August 1, 2022, from <a href="https://www.washingtonconnection.org/home/">https://www.washingtonconnection.org/home/</a></li> </ol>
West Virginia	<ol style="list-style-type: none"> <li>1. West Virginia Department of Health and Human Resources. (n.d.). <i>Path</i>. Retrieved on August 1, 2022, from <a href="https://www.wvpath.org/">https://www.wvpath.org/</a></li> <li>2. West Virginia Department of Health and Human Resources. (n.d.). <i>FAQ</i>. Retrieved on August 1, 2022, from <a href="https://www.wvpath.org/faq">https://www.wvpath.org/faq</a></li> <li>3. West Virginia Department of Health and Human Services (n.d.) <i>Help center</i>. Retrieved on September 7, 2022, from <a href="https://www.wvpath.org/help">https://www.wvpath.org/help</a></li> </ol>
Wisconsin	<ol style="list-style-type: none"> <li>1. Access Wisconsin. (n.d.). <i>Access connects you with the help you need when you need it</i>. Retrieved on August 1, 2022, from <a href="https://access.wisconsin.gov/access/">https://access.wisconsin.gov/access/</a></li> </ol>
Wyoming	<ol style="list-style-type: none"> <li>1. Wyoming Department of Family Services. (n.d.). <i>Supplemental Nutrition Assistance Program (SNAP) how to apply</i>. Retrieved on August 1, 2022, from <a href="https://dfs.wyo.gov/assistance-programs/food-assistance/supplemental-nutrition-assistance-program-snap/">https://dfs.wyo.gov/assistance-programs/food-assistance/supplemental-nutrition-assistance-program-snap/</a></li> </ol>

## Measure 5: Percentage of eligible families with children under age 18 not receiving SNAP

### Definition:

The percentage of families with children under 18 who are eligible for SNAP benefits but did not receive them.

### Notes:

1. **Numerator:** The number of SNAP-eligible families with at least one child under age 18 who did not report receiving SNAP during the prior calendar year.
2. **Denominator:** The number of SNAP-eligible families with at least one child under age 18.
3. These data are the pooled TRIM3 model adjusted values based on the Census Bureau's Current Population Survey Annual Social and Economic Supplement (CPS ASEC) 2018, 2017, and 2016 datasets. The model adjusts Census data, based on program eligibility requirements and program administrative data on recipients, to account for underreporting of benefit receipt. The TRIM3 project microdata uses the actual date of the data. For example, as the 2018 CPS ASEC survey questioned respondents about activities and benefits from 2017, the TRIM3 model refers to these data as the 2017 input files. **No subsequent years of data were available as of August 9, 2022.**
4. All estimates (national and state-level) were calculated in Stata 16 using family-level weights. To improve data quality and accuracy of state-level estimates, per US Census Current Population Survey guidance, estimates were calculated using the three most recent years of CPS ASEC data and family-level population weights were adjusted by three to account for the multi-year dataset.<sup>1</sup> The US Census Bureau recommends using a 90% confidence interval for evaluating the accuracy of estimates using CPS data. All state-level estimates fell within this recommended 10% margin of error.
5. Information presented here is derived in part from the Transfer Income Model, Version 3 (TRIM3) and associated databases. TRIM3 requires users to input assumptions and/or interpretations about economic behavior and the rules governing federal programs. Therefore, the conclusions presented here are attributable only to the authors of this report.

### Source:

TRIM3. (2016-2018). *Transfer Income Model, Version 3* [Data set]. Retrieved on May 10, 2020, from <https://trim3.urban.org>

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<sup>1</sup> US Census Bureau (n.d.). *Which data source to use*. As of March 20, 2018. Retrieved on April 28, 2020 from <https://www.census.gov/topics/income-poverty/poverty/guidance/data-sources.html>