

*Looking to further develop your research skills outside of the classroom?
Interested in learning more about social policy and program
evaluation? Want to work on exciting projects in a quick-paced work
environment?*

The Prenatal-to-3 Policy Impact Center has a Student Associate position available for Summer 2026

PROGRAM DESCRIPTION

The Prenatal-to-3 Policy Impact Center is a policy research group at the Peabody College under the direction of Dr. Cynthia Osborne. The Policy Impact Center aims to be the go-to resource for actionable evidence for state policy leaders as they develop and implement the most effective policies that ensure children get off to a strong start and thrive. Visit the Policy Impact Center at pn3policy.org for more on our projects and partners.

POSITION DESCRIPTION

Student Associates will get hands-on research experience and exposure to the Policy Impact Center's work through supporting survey data collection.

Specifically, the Student Associate will:

- Conduct phone and email follow-up with prospective study participants
- Track survey participation and outreach
- Follow project data collection plans and processes
- Gain exposure to program evaluation working closely with experienced researchers

QUALIFICATIONS

- Vanderbilt Undergraduate, Professional, or Graduate student (not limited to Peabody students, but relevant background preferred)
- Strong communication and interpersonal skills (both verbal and written)
- Spanish fluency a plus!
- Comfort making phone calls / repeated outreach attempts
- Strict attention to detail
- Independent and reliable worker with strong work ethic
- Strong organizational skills
- Exceptional time management skills
- Adhere to the rules/norms of academic integrity with regard to citations, attribution of work, and summarizing the work of others

TERMS OF EMPLOYMENT

- Dates: April – September 2026
- Rate: \$15+/hour, depending on qualifications
- Hours: 10-15 hours per week (actual weekly hours may fluctuate based on the volume of surveys being conducted)
- All work is remote or onsite at the Policy Impact Center office
- Potential to continue in subsequent semesters, depending on the quality of work and funding
- Not benefits eligible

To be considered for a Student Associate position, please submit:

- Cover letter
- Resume

Complete application materials should be sent to Heaven Woldai at heaven.woldai@vanderbilt.edu. The application deadline is Friday, March 20. Competitive candidates will be contacted on a rolling basis.